



JEDCO Executive Committee
January 25, 2018 8:45 A.M.
JEDCO Boardroom, Administration Building
700 Churchill Parkway, Avondale, LA 70094

MINUTES

Call to Order 8:45 a.m.

Attendance: Mickal Adler, Jimmy Baum, Mario Bazile, Lloyd Clark, Roy Gattuso, Tom Gennaro, Brian Heiden, Teresa Lawrence, Bruce Layburn, Stephen Robinson

Staff: Jerry Bologna, Lacey Bordelon, Cynthia Grows, Annalisa Kelly, Jennifer Lapeyrouse, Jessica Lobue, Corinne Pritchett, Scott Rojas, Kelsey Scram, Penny Weeks

Absences: Bill Peperone

Attorney: Reed Smith, Parish Attorney's Office

Guests: John Monzon – Southeast Louisiana Flood Protection Authority West
Cherreen Gegenheimer – Jefferson Parish
Terri Dupre – Meyer Engineers

I. Call to Order – Chairman, Jimmy Baum

- **Approval of Board absences** – Lloyd Clark motioned to approve the above named absence. Motion seconded by Mario Bazile and passed unanimously.
- **Approval of JEDCO minutes for December 28, 2017** – Mario Bazile motioned to approve the minutes. Motion seconded by Mickal Adler and passed unanimously.
- **Acknowledge outgoing Commissioners** – Six Commissioners' terms have expired and the Parish Council will approve new appointments at the next Council meeting. JEDCO's President & CEO acknowledged the outgoing Commissioners and expressed sincere appreciation for their years of service to JEDCO and Jefferson Parish. Outgoing Commissioners: Matt Gibson, Bill Peperone, Lynda Nugent-Smith, Mark Madderra, Stan Salathe, and Mayra Pineda.

II. Public Comments on Agenda Items

None

III. Unfinished and New Business

- **Approval of Louisiana Compliance Questionnaire for 2017** – Cynthia Grows
Cynthia explained that as a required part of a financial audit of Louisiana state and local government agencies, the Questionnaire must be completed and presented to and adopted by the JEDCO Board. Upon adoption, the questionnaire

will be presented to the auditor at the beginning of the audit. Mickal Adler motioned to approve the 2017 Questionnaire; seconded by Mario Bazile. The motion passed unanimously.

- **Resolution accepting the proposal of Perkins+Will in response to RFP Number 171116 and authorizing a contract for the development of a master plan for Churchill Technology & Business Park with Perkins+Will in an amount up to and not to exceed Two Hundred Eighty-Eight Thousand Two Hundred Sixty-Four Dollars (\$288,264.00) contingent upon approval of the Jefferson Parish Council – Lacey Bordelon**

On October 5, 2017, JEDCO issued a Request for Proposals (RFP #171116) to develop a Master Plan for Churchill Technology & Business Park. JEDCO received ten proposals. After review and scoring of the proposals by the Evaluation Committee, the winning proposal was Perkins+Will. As this project is prioritized in the EDGE 2020, EDGE Investor funds will be used to cover the expenses of this project. Lacey presented to the Board the proposed contract with Perkins+Will at an amount up to and not to exceed \$288,264.00 for all costs associated with the project. Lacey recommended approval of the JEDCO Resolution accepting Perkins+Will as the winning proposal and authorizing JEDCO to enter into a Contract for the Development of a Master Plan for Churchill Technology & Business Park with Perkins+Will; contingent upon approval of the Jefferson Parish Council. JEDCO Bylaws requires Jefferson Parish Council approval of JEDCO contracts in excess of \$150,000.00; therefore, JEDCO is seeking approval of the contract from the Parish Council via Resolution at the Council's January 31, 2018 meeting.

Bruce Layburn motioned to approve the resolution accepting Perkins+Will as the winning proposal and authorizing the contract, contingent approval of the Parish Council. Motion seconded by Stephen Robinson and passed unanimously.

IV. Monthly Financial Report

- **December 2017 – Cynthia Grows**

Bruce Layburn motioned to approve the report as submitted. Motion seconded by Lloyd Clark and passed unanimously.

V. President & CEO Report – Jerry Bologna

- **Southeast Louisiana Flood Protection Authority-West Update**

Mr. John Monzon presented a West Jefferson Flood Protection update. Mr. Monzon said the current system is certified through June 24, 2023 and needs to be maintained to provide the 100 year level of flood protection and to maintain certification required in the NFIP and that if the West Jefferson levees become decertified, the entire parish risks higher flood insurance premiums. The presentation included a 10-year forecast for project needs and projected available funds and deficiencies. The Authority seeks an additional 4.75 millage from voters in West Jefferson for a ten-year period for the maintenance of the flood protection system. JEDCO's President & CEO stated that JEDCO cannot take an official position on this millage, but the issue is of great concern as the development of the Westbank and Churchill Park moves forward. The Board was

encouraged to solicit a presentation from SLFPAW for their organizations to educate their membership on this millage.

- The Board Retreat is scheduled for 8:30 a.m. on February 22, 2018, at the JEDCO Conference Center.
- On January 31, 2018, the Parish Council will consider the Resolution approving the contract between JEDCO and Perkins+Will, and will also make appointments to JEDCO's Board to replace those Commissioners whose terms have expired.

VI. Other Updates or Comments from the JEDCO Board of Commissioners

None

VII. Adjournment – Bruce Layburn motioned to adjourn, seconded by Teresa Lawrence. The motion passed unanimously.



Teresa Lawrence
JEDCO Secretary
Minutes for January 25, 2018